Job Description: Assistant Librarian

Essential Skills:

- Knowledge of innovative library services, including integration of ICT in a library.
- Knowledge & experience in a broad spectrum of library operations, including E-resource management, research support services and digital transformation of library operations & practices.
- Work experience in contemporary Library Management Systems, especially KOHA.
- Knowledge of creation and maintenance of digital repositories using OSS, preferably DSpace.
- Management & communication skills to build & foster close working relationships with faculty, staff and students.

Minimum Qualification

- Master's degree in Library and Information Science with at least 60% marks or its equivalent grade and a consistently good academic record.
- Qualifying in the National Level Test (NET) conducted by UGC, or any other agency approved by UGC.

Minimum Experience

- At least 06 years of relevant work experience in a reputed leading business school / research institute / college / university library.

Interested candidates may send their applications at head-library@imi.edu *latest by July 25, 2024.*